



# Tenancy Application Form

Account Number

- Full Profile
- Insight
- Credit Check

- Guarantor
- Applicant

PLEASE COMPLETE IN BLACK INK AND BLOCK CAPITALS

## 1. TO BE COMPLETED BY LANDLORD/LETTING AGENT ONLY

Property Address:

Tenancy Period:

 months

Tenancy start date:

No. of applicants:

Total rent pcm:

 £

Rent for this applicant:

 £

Identification supplied:

ID Reference Number: (i.e. passport number)

Residency proof supplied: (i.e. utility bill)

## 2. PERSONAL DETAILS

Title:

Forenames:

Initials:

Surname:

Date of Birth:

NI Number: (or overseas equivalent)

Gross annual salary/income:

 £

Daytime contact number:

Mobile telephone number:

Marital status: (e.g. single/married)

Current address:

Postcode:

Time at address:

 years  months

Occupation:

Email address:

Status at current address:

owner with mortgage, please give lenders name:

owner with no mortgage

tenant (please provide further details on page 2)

living with family

living with friends

other, please specify:

Previous address (if less than 3 years):

Previous address (cont'd)

Postcode:

Time at address:

 years  months

Do you intend to have pets at the property?

No  Yes

If yes please specify:

## 3. TENANCY DEPOSIT SCHEME

In accordance with the tenancy deposit scheme please provide the name and address of the person who is paying the security deposit on this property. Note: This is the person to whom the deposit will be returned at the end of the tenancy.

Name and address of deposit payer:

#### 4. EMPLOYMENT/OCCUPATION DETAILS

Employed      Self-employed      Unemployed      Retired      Other – please specify

Employment status (e.g. permanent)      Employer/Accountants name:      Length of employment:

          

Employers/Accountants Address:

Payroll Number:      Contact Name/Department:      Contact position:

          

Contact telephone number:      Contact Fax number:      Contact email address:

          

Please ensure contact name/department are able to confirm salary/income details and put them on notice to receive a reference request. If in current employment for less than three months please provide previous employment details on a separate sheet.

#### 5. CURRENT LANDLORD/LETTING AGENT DETAILS (If you are currently in rented accommodation)

Landlord/Agency name:      Contact number:      Fax number/email address:

          

Address of Landlord/Agent:      Current rent amount:

    

#### 6. BANK DETAILS (not compulsory for guarantors)

Account holder name:      Account number:      Sort Code:

          

#### 7. EXISTING FINANCIAL COMMITMENTS (not compulsory for guarantors)

Do you have any loans or overdrafts? If yes, please state below:

Lender	Amount	Monthly Repayment	Expiry Date
<input type="text"/>			

Have you any credit cards or store cards? If yes, state below:

Card Company	Credit limit	Balance owing
<input type="text"/>		

Have you, your spouse or any other party to this application been insolvent, bankrupt, made arrangements with creditors or been involved in any criminal or civil court proceedings in the last six years? If yes, please provide details on a separate sheet.

Yes      No

#### 8. CONSENT DECLARATION

I confirm that the information contained in this application is true to the best of my knowledge and belief and may be verified. I agree that FLS may search the files of one or more Credit Referencing Agencies and that the results of these findings may be forwarded to the appointed Letting Agent or Landlord. I also understand that in the event of failing to make a rental payment a default may be recorded against my credit file. I understand that should any of the information contained in this application be found to be untrue the application will be declined and I may lose all or part of the administration fee. I give my employer, accountant and current landlord/letting agent permission to disclose any information requested by FLS Tenant Referencing Services Limited.

Signed:      Print Name:      Date: